2015
VICTORIAN CERTIFICATE OF APPLIED LEARNING (VCAL)
HANDBOOK
YEARS 11 & 12

THIS HANDBOOK SHOULD BE READ IN CONJUNCTION WITH THE YEAR 10-12 CURRICULUM HANDBOOK AND THE VET COURSE INFORMATION BOOKLET
The Victorian Certificate of Applied Learning (VCAL) is a senior school certificate designed to sit alongside the VCE, providing an alternative pathway for Years 11 and 12 students seeking vocationally oriented career options such as apprenticeships, traineeships, training or moving on to employment. Those considering VCAL are:

- Students who are seeking a vocational pathway on completion of school
- Students who learn best where learning is practical, experiential, 'hands-on' or 'applied'.
- Students who are self-motivated and are keen to excel in their chosen pathway.

VCAL provides students with a more flexible approach to their education and training. It aims to provide the skills, knowledge and attitudes to enable students to make informed choices regarding work and further education. Personal development and the use of individual student interests are important components of the VCAL.

Students cannot complete the VCE Certificate while undertaking VCAL.

Campus Offerings

VCAL will be offered only at the Notre Dame Campus - students from the St Paul’s Campus have the opportunity to move to the Notre Dame Campus to complete this qualification.

The Senior Certificate will be offered at both the St Paul’s and Notre Dame Campuses.

VCAL Levels

VCAL at Emmanuel College has two levels; Intermediate Certificate offered at Year 11 and the Senior Certificate offered at Year 12.

VCAL Curriculum Strands & Selection

VCAL has 4 strands in the Intermediate program and 5 in the Senior program to ensure balance and state-wide consistency as documented in the VCAA guidelines:

- Literacy and Numeracy skills
- Industry specific skills
- Work related skills
- Personal Development skills
- Skills for Further Study (Senior Only)
VCAL is an integrated program where Personal Development, Work Related Skills, Literacy and Numeracy are taught at the College. In addition all VCE and VCAL students undertake Religion and Society Unit 2 and Texts and Traditions Unit 1 as part of their Year 11 program. Students undertaking the Senior Certificate will complete Life and Faith.

1. Literacy and Numeracy Skills

In Year 11 students undertake VCAL school-based units in Literacy and Numeracy in both the Intermediate and Senior Certificates. This will require students to be engaged in project learning designed to meet the VCAL Literacy and Numeracy outcomes. Students will still need to develop both their English and Mathematics skills in order to complete tasks.

2. Industry Specific Skills

Students choose from:

VCE VET Certificates offered at Emmanuel College and/or units offered by the Hobson’s Bay Cluster or other external providers. School Based Traineeships (ASBT) and Apprenticeships (ASBA) are also available for VCAL students. Before enrolling into any VET Certificate, ABST or ABSA, students must consult the VET Handbook which can be obtained from Mr Evans.

3. Work Related Skills

Students undertake Work placement and VCAL work related units. Students engaged in ABSA or ABST have recognition under VCAL.

Students will complete a school based VCAL Work Related Skills at both Intermediate and Senior levels which will specifically prepare students for the world of work. Central to this will be extended work placement within the broad industry of student interest.

Students will undertake two types of work placement throughout the year. A one day a week placement that begins the first week of March and a week block during the college exam period. Students are expected to find their own placements.

4. Personal Development Skills

Students undertake Units in Personal Development skills which can include community involvement and community based projects that are designed to develop teamwork skills, self-confidence and life skills. Student's own involvement in the community can be recognised e.g. voluntary work, outside coaching; leadership and involvement in a range of activities can be recognised in the VCAL.
A TYPICAL VCAL PROGRAM MAY CONSIST OF:

**Intermediate Certificate Year 11**

VCAL
Literacy
Numeracy
Religion and Society Unit 1/Text and Traditions Unit 1
VET
One VCE subject

Structured Workplace Learning is normally one day per week at a workplace in an industry related to the VET program.

**Senior Certificate Year 12**

VCAL
Literacy
Numeracy
Further Skills
Life and Faith

VET is completed either at the College or through an external provider and will also include Structured Workplace Learning.

VCE Subjects that align with the industry specific choice of each student from those available at the College.

Structured Workplace Learning is at a workplace in an industry related to the VET program.

Students interested in VCAL must see the VET/VCAL Co-ordinator to obtain the VET Handbook and an application form. All students will be expected to meet with the VET/VCAL Co-ordinator to ensure that they comply with all of the requirements for VCAL.
Please note

- The provision of the VCAL program, like all other VCE options, will be dependent upon the number of enrolments and the capacity of the College to timetable this option.

- Applications for VET subjects delivered by the Hobsons Bay VET Cluster or other provider will be confirmed by them and not all subjects offered may run if demand is low or the provider is unable to make this option available. The decisions regarding these options are not made by Emmanuel College.

- All VET subjects incur a substantial additional cost and range from $300 to $1000 in 2015. Once these costs are confirmed families will be informed of the charges. Students who withdraw from a course after the second week of Term 1 will be required to pay the full amount of the course fee for which they are enrolled.

- Students who apply for the VCAL program will be required to meet with the Leader of VET/VCAL to ensure suitability.
VCAL Application Form

This form should be completed and returned to Mr Lunardelli or Mr Crimi by August 12 2015.

Student Name:_______________________________________________________

Homeroom:_______________________________________________________

Please answer all of the following questions

1. What are your interests once you have finished school? (eg. Apprentice motor mechanic, TAFE Course, employment).

   ______________________________________________________________

   ______________________________________________________________

   ______________________________________________________________

2. Do you currently hold a part-time job? Yes/No
   If yes what job do you do and how many hours per week?

   ______________________________________________________________

   ______________________________________________________________

   ______________________________________________________________

3. Are you involved in any community or sporting activities? (E.g. volunteer work, sport).

   ______________________________________________________________

   ______________________________________________________________

   ______________________________________________________________
4. Please indicate the VET and VCE subjects you would like to complete as part of your VCAL program.

<table>
<thead>
<tr>
<th>VET Course:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>VCE Subject:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

5. What are your expectations of VCAL? What do you think it will be like?

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

Student Signature: ________________________________________
Parent Name: ____________________________________________
Parent Signature: ________________________________________