Dear Parents and Friends

Congratulations to the many students who received Achievement Awards at this week’s Celebration of Excellence Evening held at the Atrium, Flemington Racecourse. Well done to Year 12 students Kostas Loe and Xavier Smith, and staff members Nick Blassis and Stephen Lunardelli, on their reception of the Marianist Excellence Awards, and to the winners of College Scholarships Rianne Pablo and Nikolas Marjanovic.

Alumnus Anthony Sagona, Class of 73, Professor of Archaeology at the University of Melbourne, provided the keynote address at the evening. Over recent years Anthony has been engaged in the Joint Historical and Archaeological Survey of the ANZAC Battlefield and in his address he reflected on what he had learnt about the experiences of the combatants. He concluded with regard to the journey ahead for the young men and women of the College:

‘The best advice I can give you as you think about embarking on a bright future, a new chapter in your life, is to pursue your passion through hard work and commitment. Many of you are probably feeling a sense of excitement, as well as trepidation, in terms of what the future will hold. Some of you may not have any clear idea as yet, but that is nothing to be concerned about. I have been a teacher at university for more than 30 years and I can tell you that flowers bloom at different times. Learning is a life-long process and no two students are the same. Be determined, be resilient and commit yourself to the pursuit of personal excellence. But as you contemplate the years ahead, spare a thought for the sacrifices made by the Anzac soldiers, many of whom were under 21 years of age.’

The Class of 2016 attended a two day orientation last week as part of their preparation for next year’s Year 12 program. Our Year 11s for 2016 attended their orientation today, and the Years 7-10 exam program concluded. As well, the Year 9 project week commenced with the City Experience program. Well done to Sophia Rutaqio and Liam Murray on their selection by the University of Melbourne as Kwong Lee Dow Young Scholars.

Our work in building the quality of the Project Based Learning program continued with a three-day professional learning program with Domain Leaders last week. Planning is well advanced for a broader roll-out of PBL units in a range of subjects in Year 9 in 2016, as well as further consolidation of Year 8 units.

This week we welcomed senior student leaders from our sister Marianist school, John Paul College, for our joint leadership development day. This provided an important opportunity to continue to build our Marianist links and for students to reflect on the important Marianist values that inform our understanding of leadership as service expressed in care and respect for all.

The recent SACSS sports awards were a great opportunity for our sports team and coaching representatives to celebrate the year’s sporting achievements with their colleagues from other schools. Congratulations to Carly James and Merhawi Minassi on winning the John Landy Sports Person award.

Year 7-9 classes conclude Friday 4 December at the normal dismissal time. In following days staff will be engaged in report completion, course writing, planning and professional learning in preparation for 2016.

We offer our prayers and lives to Emmanuel, God-with-us, as we prepare, in this Advent season, for His coming at Christmas. Please also keep in your prayers our senior students and staff on the Catholic Mission Immersion program in Cambodia.

Christopher Stock
Principal
News from Campus Leaders

It is amazing to think that we have only a week of classes left in 2015. Still, there is a lot to be done in these few days, with curriculum to be completed, some assessment due and preparation for next year. Last Wednesday night was the Emmanuel College Celebration of Excellence Evening held at Flemington Racecourse. At this occasion both campuses gathered to recognise excellence in all facets of College life.

Senior students have been completing their exams and undertaking their orientation program for VCE classes in 2016. Students will have some holiday homework in preparation for commencing VCE studies, and a separate Year 12 newsletter will be sent to all Year 12 students.

At Notre Dame Campus the SACCSS Awards Luncheon and Presentation was the culmination of our sport commitments for this year. Hosted at Salesian College Sunbury this year, the students representing NDC enjoyed a spit roast lunch, shared some stories and acknowledged all the great sporting achievements over the year, with representatives of all affiliated schools.

College Leaders for 2016 from St Paul’s Campus have recently attended the ACC Launch for 2016. Students were required to present a short presentation about the College to all member schools of the Association. A number of other students have also attended the student leadership workshops for sports leaders.

At this point of time we are finalising charter bus arrangements for both campuses to cope with the number of students living in areas not well serviced by the Department of Infrastructure bus routes. It is not easy to make completely accurate projections regarding the numbers who wish to access the charter, as not all families living in the areas wish to use the service, and at NDC some current travellers have indicated that they are going to ride their bike to school next year. Please respond urgently to Mr Vince Crimi at NDC and Mr Stephen Lunardelli at SPC if you wish to use the charter buses and have not responded to previous correspondence.

It has come to our attention that there are some new websites that the young people have been using that has been causing some young people problems. This type of website allow users to ask a question to any other user. The catch with these are the person who asks is kept completely CONFIDENTIAL and their names aren’t listed. Young people are using these websites to ask inappropriate questions about sexual preferences, suicide and self harm and other quite risky topics. Young people wanting to be heard will then REPLY to these. Schools and agencies have been having difficulties tracking the complaints back as they are not listed against anyone and have been encouraging young people not to engage in the websites. Parents are asked to be vigilant and aware of all internet connections that their child has access to. A reminder that bedrooms are not a good place for multiple entertainment/computer access. These items should be accessed in family or public areas.

The article from Michael Grose looks at how to get the mix of firmness and nurturing right when communicating with young people. Please make some time to read this interesting and informative article.

Next Friday 4 December is the final day for students. Finish time is 3.10pm. School recommences in 2016 on Monday 1 February.

We trust that the summer holidays will be a time for families to share and reconnect with each other, as we celebrate the birth of Christ, and remember what it means to live out our mission as Christians.

David Barr & Jennifer Webster
Leader of Learning

Booklists

Booklists for 2016 for all Year levels will be distributed prior to the end of the year. All orders should be placed online. If this is not possible Lamont will accept orders in the mail or by Fax.

Please be aware of the following dates:

Online orders must be finalized by the 13 December for free home delivery.

Book Buy Back (Lamont purchase books from students)

| Thursday December 3 | 10.00am - 2.00pm at St Paul's Campus |
|                     | 10.00am - 2.00pm at Notre Dame Campus |

Book Collection Dates

St Paul’s Campus

| 10 December 2015 | 11am – 2pm |
| 22 January 2016 | 12noon – 6pm |

Notre Dame Campus

| 10 December 2015 | 11am - 2pm |
| 20 January 2016 | 12noon – 6pm |

Stationery Lists

Year 11 and 12 Students should also check carefully the Stationery List to ensure that they have the appropriate calculator for the Mathematics subject they have chosen.

Bring Your Own Device (BYOD)

Included as part of this newsletter is a Frequently Asked Questions. We hope that this provides additional information to assist you in understanding the program here at the College.

Judith Weir
Leader of Faith Development

Cambodia Immersion, 2015
On Monday 23 November, fifteen students along with Mr Nicolas and Ms Slocombe made their way to Tullamarine Airport, very excited to be heading off on a fourteen day expedition to Cambodia. In support of Catholic Mission, these students will join with a number of communities supporting in any way possible. They will arrive in Phnom Penh on the Tuesday where they will work with St Francis School, Chomkartieng Village, Takeo and St Joseph’s Parish, Tareach Village in Chum Kiri District. We wish the Emmanuel College team every success in their Cambodia Immersion and we will keep you posted after their arrival home. Good luck.

St Vincent de Paul Christmas Hampers.
Thank you to all those students and families who have brought in toys for the Christmas hampers. With only a few short weeks to go, the more toys—both new and pre loved (but good condition)—we get are truly welcomed. If you would like to send them in with your children they will most certainly find their way to a needy child in our local community.

St. Andrew’s Amateur Theatre Company’s production HAIRSPRAY
Set in Baltimore, Maryland in 1962, a teenage girl, Tracy Turnblad had one dream: to dance on the “Corny Collins Show”. This bright and energetic musical has a beautiful message of acceptance and teaches us all to look past the colour of one’s skin and fight for human rights. Performance dates are: Thursday 3, Friday 4 and Saturday 5 December 2015. Tickets are $15 each and are now on sale via http://www.standrewstheatrecompany.com

Moving Towards Advent
The Christian season of Christmas actually begins on Christmas Eve and lasts for twelve days, ending on January 6. The time before Christmas is Advent, a season of preparation for Christmas. Christians prepare for celebrating the birth of Jesus by remembering the longing of the Jews for a Messiah. In Advent, we’re reminded of how much we ourselves also need a Saviour, and we look forward to our Saviour’s second coming even as we prepare to celebrate his first coming at Christmas. The word “Advent” comes from the Latin word adventus, which means “coming” or “visit.” In the season with this name, we keep in mind both “advents” of Christ, the first in Bethlehem and the second yet to come.

St James Young Paulist Team
Invites you to a “MOONLIGHT CINEMA MOVIE NIGHT” on Saturday 5 December at St. James Church, 336 Derrimut Rd., Hoppers Crossing, at 7pm. RSVP by 29/11/15 (for catering purposes) to Simone simone.pinto@hotmail.com or Anthony a_musca@hotmail.com

Prayer
God of power and mercy, open our hearts in welcome. Remove the things that hinder us from receiving Christ with joy, so that we may share his wisdom and become one with him when he comes in glory, for he lives and reigns with you and the Holy Spirit, one God, for ever and ever. Amen.

Chris O’Malley
REFUGEE PROTECTION
IS A GLOBAL CONCERN
NOT A POLITICAL PLAYTHING

Why ‘resettlement’ to Cambodia should be opposed!

In the late eighties Joan Healy, a Sister of St Joseph, worked in the vast Site 2 Refugee Camp on the border between Cambodia and Thailand supporting Khmer-initiated programs of mental health and community development. She relocated from Site 2 into rural Cambodia where poverty was extreme and from 1991 until 1996 her home was in a village at the edge of Battambang town. With a professional background in education, social work and psychology she has concentrated on encouraging Khmer-led initiatives and fostering leadership. Though commitments in other places have claimed her attention she still returns to Cambodia regularly in response to requests from local NGOs. In 2014 Joan was named a Member in the General Division of the Order of Australia (AM).

Eve Lester has been working for nearly 25 years in the field of refugee and migration law and policy in Australia and internationally. She has practised as a refugee lawyer in Australia, and has held positions with the Jesuit Refugee Service (JRS) in Cambodia, Australia and Geneva, Amnesty International in London and the Lawyers Committee for Human Rights in New York. In 2001, Eve was seconded to UNHCR’s Department of International Protection in Geneva during its Global Consultations on International Protection. Eve has taught refugees and human rights law in a number of tertiary institutions in Australia and overseas. She is an international human rights consultant and is completing her PhD at Melbourne Law School.

Victoria-Tasmania Region
Josephite Peace, Justice & Social Issues group

Australia’s Shame: Cambodian “resettlement”
Why are we outsourcing our responsibilities for refugee protection?

Australia is obliged and best placed to protect refugees on Nauru. Social, economic and political conditions in Cambodia make it unsuitable and unsustainable as a country of resettlement. Outsourcing Australia’s protection obligations to Cambodia undermines the global protection system.

28 Nov. 2014
7.30pm
Conference Room
SOSJ Regional Administration Centre, 13 Havelock Rd, Hawthorn East, VIC 3123

Join us for an evening with Joan Healy & Eve Lester. Facilitated by Rita Malavisi rsj. Exploring this question & discussing our responsibilities.

RSVP:
victoria.tasmania@sosj.org.au
McCluskey House Report

Its hard to believe but the 2015 school year is just about done and dusted. It has been an amazing eleven months characterised by some outstanding efforts in the academic, sporting and social justice fields. McCluskey students have been to the fore, led by the likes of Reid Hadaway and Bridgette Wells at Year 12 and equally as impressively by the efforts of the Year 7 Student Leaders Rianne Pablo and Aaron Robson. All Student Leaders for 2015 are to be congratulated as in fact are all McCluskey students. I look forward eagerly to working with you all again next year.

The McCluskey Titans were out in force at the recent NDC swimming carnival. While there were some brilliant individual efforts across all age groups, what really stood out for me was the wonderful sportsmanship and team spirit exhibited by McCluskey House as a whole. While these days take us away from the day-to-day of academia, they are an essential part of the school calendar and should be given one hundred percent support by students and parents.

However it would be remiss of me not to focus on some of the outstanding individual efforts on the day. Kayla Hammersley was a powerhouse for McCluskey in the Year 9 girls events. She swam in just about every race for her division and showed masterful proficiency across a range of strokes as well as swimming the Year 9, 450 metre relay...by herself. Nicholas Scicluna adopted much the same role as Kayla in the Boys Year 9 Division, making podium finishes in nearly all swimming disciplines, as well as being one of the key members of the Boys Year Nine and Ten Relay Team. The jewel in the crown for McCluskey were the efforts of Nicholas Masini in the Year 10 boys events. Although pitted against the formidable Alex Ikanovic of Winters House, Nicholas came back time and time again showing outstanding courage, sportsmanship and stamina to make podium finishes in all individual and relay events. Tamara James Millar in the Year 7 Girls Division deserves a very special mention for her grit and determination. Faced with a shortfall in the Girls Relay Team, Tamara swam three legs of the event, jumping from the pool and running to the opposite end in order to relieve her lone partner. The team of two still managed to finish just off the pace which leads me to wonder what they might have achieved with just a little help from their friends.

Congratulations to all of the McCluskey students who attended on the day and not only swam but supported competitors with their enthusiastic barracking from the side lines. Our second place on the day is testament to all who attended and supported the mighty Titans. Congratulations to Greg Brcic for his impromptu swimming display...fully clothed, and congratulations to those who manufactured the magnificent McClusky banner (spelling mistake intentional). As Ms Simmons so ably pointed out "It is the E that is the KEY to McClusKEY".

In closing I would like to wish all students a safe and enjoyable Christmas break. Relax, enjoy the time with your family, friends and loved ones and return refreshed next year ready to meet the challenges of 2016 head on. In 2016 lets take the Titans to the Top!!

Graeme Briggs
McCluskey House Leader NDC

2015 has been a very productive and positive year for the students in McCluskey House at SPC. I am very proud of their range of achievements overall. On Wednesday night we saw many students awarded with ‘Academic Achievement’ and ‘Personal Best’ awards. Many have excelled on the sporting field, in the performing arts and in their support of social justice activities. It’s always pleasing to see so many students represent the school in these areas and do it so proudly.

The Swim Carnival provided a good opportunity for the boys of McCluskey House to demonstrate their spirit and swimming skills. Even though we did not win the carnival, the participation amongst the Year 7s, 8s and 9s was very promising and most students showed terrific team support.

The following students have spectacularly demonstrated the values of McCluskey House, recognised with a ‘Student of The Week’ award: Bart Do, Ben Gusman, Brayden Farrugia, Michael Glisic and Michael Rossi.

I would like to thank all of the McCluskey teachers and Student Leaders for their continued hard work and dedication throughout the year. Their support of staff and students has been exceptional, making the running of the House very smooth. I wish all students a safe holiday and look forward to working with them again in 2016.

Daniel Velardo
McCluskey House Leader SPC
Cassidy Homeroom Report

In the homeroom of Cassidy G, we are known to be really competitive. Our teacher Miss Treherne is not only competitive but she is passionate about her homeroom and house. Our homeroom is creatively decorated and visually represented in our house colour Red.

On Fridays we play Uno or other games with everyone including miss. Miss Treherne likes to get to know her students and help us to become better students. Miss Treherne’s encouragement helped us to win the Cassidy Homeroom points for being involved in school activities and being the hardest working homeroom.

Chiara made delicious chocolate crackles that we all enjoyed. Our homeroom is blessed with loving people that are compassionate and are always prepared to lend a helping hand. Without our amazing homeroom teacher Mrs Treherne our homeroom wouldn’t be able to persist and strive through accuracy and achieve our goals.

Steph, Josh, Anthony and Alana
Cassidy G NDC

Sports News

It wasn’t all that long ago that we were celebrating the finish to Term Three, and here we are only a fortnight away from the end of Term Four and subsequently the school year. As we wrap up another successful year in Sport, let’s not forget the great efforts of the Year 8 Premier League teams. With our most successful result this year NDC had five teams make crossover finals, three teams managed to make it through to the grand finals – Girls Soccer, Boys Basketball and Boys Cricket – but despite their competitiveness were not able to bring the pennants home.

Needless to say we look forward to what they can do Term 3, 2016 as Year 9s.

On Thursday 19 November, I was fortunate to take a fabulous group of students who had participated widely and successfully in SACCSS events this year, to the annual SACCSS Luncheon held at Salesian College. The luncheon was a celebration and presentation for some of the remaining outstanding awards with two in particular going to Carly James and Ciara Singleton for the best player of the day at the Senior and Junior Girls Footy days respectively.

I would like to take this opportunity to thank a few members of staff who have week after week each term given up many hours of their time to support SACCSS and Premier League teams, whether it be at training or on competition days. Those fabulous staff members are Mrs Jackie Kure, Mr Ryan Kure and Mr Cameron Fennell who have coached three out of the four terms this year. A special mention and thank you also to Mr Malcolm Willets and Mr Scott Harris who coached for two terms. But the Coach of Year award goes to Ms Amanda Aldridge. Ms Aldridge has coached Basketball every term and given up many lunchtimes and after school to work with the NDC Basketball Teams, and for that we are eternally grateful. Without their help and many other teachers’ expertise it would not be possible to run so many teams. So a massive thank you to everyone who has been involved in SACCSS Sports this year.

At the beginning of the Year we welcomed the arrival of two international teachers on a teacher exchange, Mrs Jackie Kure and Mr Ryan Kure from Red Deer Canada. They have been a wonderful addition to the teaching staff at NDC and most fabulous resource as coaches for our SACCSS teams. As I mentioned they have coached three out of the four terms this year and repeatedly put their hands up for various other teams and tournaments. We will greatly miss their energy and enthusiasm but mostly we will miss their friendship. We wish them all the best as they travel back home, and hope that maybe one day we can connect their schools with ours in some way.

Last but not least, congratulations to the following students who are the recipients of the 2015 Sports Men and Women of the year:

Senior Sports Man: Merhawi Minassi
Junior Sports Man: Nick Masini

Senior Sports Women: Carly James
Junior Sports Women: Sarah Auricchio
Congratulations to everyone who participated in a Sport this year, 2016 is already shaping up to be a great year for new opportunities including the inclusion of Surf League to our program. If your son or daughter would like to know more about this fabulous opportunity early 2016 then please don’t hesitate to email Mrs Simmons or call the Sports Office at NDC.

We start next year with Year 10 Premier League so look out for messages about sign ups and training when we return. The first SACCSS activity will be golf on the 22 February.

Until then, have a fabulous, safe and relaxing Christmas and summer holiday everyone and I look forward to seeing you back in 2016.

Kylene Simmons
Leader of Sport NDC

The curtain has drawn on another ACC year at SPC, with the Year 7/8 teams having their final round of competition last Thursday. Once again, thank you very much to everyone who has participated over the course of the year. A reminder however to our Senior sportsmen, as round 1 of 2016 sport is actually taking place on Wednesday next week (week 9). Please make sure that you catch up with your coaches for any relevant information. Also, if you are to be involved in any representative sport over the holidays, please let me know so that I can keep in touch and find out how you are going.

Brad Robertson
Leader of Sport SPC
VCE English Resources
Year 11 and 12 English students have access to a large range of print & online resources. Class texts, study guides and complimentary support material are housed in the VCE Collections in both libraries and available for overnight loan. To assist with research for their Oral Presentations due in week one of 2016, all students have been given a database and online tools handout. Students have access to a wide collection of online databases and information sources as well as a Virtual Library portal with additional support material for their English texts. All online resources are available 24 hours a day 7 days a week from the library resources page on the school’s SIMON Workdesk.

Holiday reading – Try Emmanuel College’s ebook lending platform
The Emmanuel College Libraries would like to remind the school community about our Wheeler’s ebook lending platform. Students and staff can borrow an ebook for 2 weeks on a variety of compatible devices and apps. Year 7-9 laptops also have Adobe digital Editions installed to enable the reading of ebooks. For other home PCs or macs this software is free and can be installed. Mobile devices such as iPhones, iPads, Android devices or Samsung tablets just require the installation of a free ereader app. The link to these is available on the College’s ebook platform website http://ecmelb.wheelers.co. Use your school ID and password to login in. From the welcome page use the HELP tab or click on the GET STARTED button for additional instructions.


Barbara Brown
Library Leader
St Paul’s and Emmanuel College students have always been keen to help out around the school grounds, assisting with gardening, cleaning, working bees and other maintenance tasks.

In 2008, a team of nineteen NDC students built twelve bench seats for the school yard after their classmates requested more seating.
## Calendar Term 4 Weeks 9B

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<th>Date</th>
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<tr>
<td>30 November</td>
<td>Year 9 Project Day—Social Justice</td>
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<td>1 December</td>
<td>Year 7 2016 Orientation</td>
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<td>Year 7-10 2016 ID Photo Day</td>
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<td>Year 9 Project Day—Social Justice</td>
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<td>3 December</td>
<td>Book Buy Back Day at both campuses</td>
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<td>4 December</td>
<td>Year 7 –9 Classes end @ 3.10pm</td>
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<td>End of Year Eucharist</td>
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<td>SPC Talent Quest @ lunchtime</td>
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Learn a language on Saturday morning!

The Victorian School of Languages is a government school committed to the provision of language programs for students in years 1 to 12 who do not have access to the study of those languages in the mainstream schools in all education sectors. The school offers over forty languages through both face to face teaching in centres across the state and through distance education.

The Victorian School of Languages Area West 1 is located at: Footscray City College, Bayside Secondary College and Sunshine College and offers the following languages: Amharic, Arabic, Chin (Hakha), Chin (Matu), Croatian, Dinka, Greek, Hindi, Macedonian, Spanish and Vietnamese.

Classes are held between 9.00am and 12.20pm and in order to assist with course costs a small annual charge applies: $70.00 in Years 1 to 10 and $85.00 for VCE. Adults may be accepted in VCE classes only and the annual charge is $210.00.

Enrolments for new students in 2016 are now being taken. For further details please contact the Area Manager on 9689 1166 or visit http://www.vsl.vic.edu.au

SKYLARK

circus summer camp

11th-16th January, 2016
The Summit Adventure Camp, Trafalgar East, Victoria

Experience Australia’s only sleep away circus camp, just an hour and a half from Melbourne

For boys and girls aged 8-18 years

Flying trapeze, aerials, juggling, tight-wire, clowning, tumbling, waterslides, camp games and more.

Enrol today to secure your place

www.skylarksports.com.au 03 9544 8008
BYOD (Years 10 - 12) Frequently Asked Questions (FAQ)

A few parents have contacted the College to make inquiries about the BYOD letter and the expectations regarding the access to a computer at school. This FAQ has been developed to support you and to help everyone to understand the requirements of the school. David Mitchell our Systems Manager has also provided answers to questions that were more technical in nature.

Is it compulsory for students to bring a device to school?

As the letter we sent home suggested we expect students to have access to a device of their own in order that they can participate in some of the class activities. However, a few parents have asked what happens if their child does not bring a computer to school. We will have a bank of computers that students may borrow from the library for use at school. These devices will not be available to take home. We do not have a bank that will service the whole of each year level; they are there really as a back-up for those who are unable to bring a device of their own.

Do we have to buy a new computer?

There is no expectation to purchase anything new. In most cases the laptop your child has at home will be appropriate for use at school. We have provided guidelines and specifications as a guide for those who need to purchase a new computer. We have also provided information about computers available through JB Education. Please note that there is not affiliation with the College.

What if I have an Apple device – MacBook, iPad or iPad mini?

If these are the devices your child has access to and there is no alternative they can be brought to school to use and will be suitable for short term internet research and access to other web based materials. We recommend for long term use and for the keeping of notes and records of work a laptop device.

What are the school recommendations?

A suitable device that may be brought to School for use in class includes;

- Current Anti-Virus computer
- Internet enabled
- Wi-Fi enabled (802.11abgn/ac)
- Keyboard
- Screen at least 11”

We strongly recommend that you bring a device with a solid state drive to limit downtime for your device.
Software

• Who is responsible for updating the operating system and apps on a BYO device?
The owner of the device is responsible for keeping their software current. This should be conducted outside of school hours to limit classroom disruption.

• Should we purchase Microsoft Office for the computer?
No, the School provides access to Office 365 for free to every student at the College. Each student is able to install Microsoft Office 365 on up to 5 computers. This can be accessed from http://portal.office.com and use their school email (eg 112222@ecmelb.catholic.edu.au and password)

• Do we need to have an anti-virus program installed?
Yes, you are required to have an up-to-date virus checker on your computer. This does not have to be a paid subscription, there are excellent free versions available that will protect your device. An example would be AVG free: http://free.avg.com/au-en/free-antivirus-download

• Can BYO devices access school services?
Yes, all computers that comply with School policy may access Wi-Fi, printing, email, intranet and internet.

• Are we allowed to have games on our BYO device that we bring to school?
Yes you are, however they should not be used at School. The device is to assist the student in completing their coursework, not to pass time.

Hardware

• Who covers the ongoing device costs, including calling and data charges?
This is a matter for families to work out. We will provide a secured Internet environment whilst at school, in that filtering is actively monitoring all traffic. School policy is that students are not to use any other Internet Service Provider whilst attending the College.

• How is data stored, backed up and protected?
This is the responsibility of the user of the device. The school provides cloud space for each students. This is in the form of Microsoft’s Office 365 and Google Drive.

• If a personally owned device stops working, whose responsibility is it to get it fixed?
The owner of the device will need to organise its repair. Each device should come with a warranty and will require you to contact their warranty department for repair. If it is physical damage, then you may need to seek assistance from a local computer company.
• Are students required to purchase extended warranties for their devices?
It is recommended that families do purchase extended warranties to prolong the device’s life. However, this is family decision and has no bearing on the whether the device can be used at School.

**ITHelpDesk Service**

• Does the School provide a spare laptop while a personally owned system is being repaired?
There may be some occasions where this might be possible however, students would need to provide evidence that their own device is being repaired. The Library may provide a student with a short term loan in these circumstances or students can borrow a computer from the library on a day-by-day basis.

• Does the School repair hardware on BYO laptops?
No, the IT Department only provides this service to years 7-9 as they have purchased a prescribed device.

• Will the school reinstall Windows if my device requires it?
No, this is the responsibility of the owner. The IT Department may assist with steps that need to be taken to restore it to factory default, however we are not tooled up or have access to necessary licensing to complete these tasks.

• My BYO device has a problem that is covered under warranty. Will the School log the job with the vendor?
No, the IT HelpDesk only manages 7-9 devices. If it is found your device has a defect, then the onus is on the owner to organise a warranty repair.

• If I purchased onsite warranty, can you assist getting the repair completed?
Yes, we will allow the student to leave their device in the IT Department while it is waiting for the Manufacturer’s technician to arrive and complete the repairs. Logging of the job is the responsibility of the owner.

• My BYO device will not connect to the Wi-Fi / internet, what should I do?
The student should contact the IT HelpDesk via a teacher / visit the office when allowed. We will ensure that you can connect to the Wi-Fi and have access to School provided Internet.

• Email is not working on my BYO device, will IT fix this?
We will endeavour to resolve the issue however if there is a major underlying problem that requires a system rebuild, we will provide you steps to complete this task.

• I have a general question about my computer, can I ask the IT Department?
Absolutely, however we do not profess that we are experts with all systems and offer advice with care, but no responsibility.
My computer is infected with a virus, will the IT Helpdesk clean this for me?
No, however the IT Department will provide access to backup medium to save work and advice on how to fix the situation.
Manage like a cat, nurture like a dog

Here’s how to get the mix of firmness and nurturing right when communicating with young people.

When speaking about raising teenagers I make the planned observation that parents should ‘manage like a cat and nurture like a dog’. So what does this mean?

Teenagers need a mix of firmness and nurturance from their parents. Like toddlers many teenagers wear L-plates when it comes to navigating their expanding world. Of course, the world a teenager inhabits is far broader than that of a toddler so the risks are multiplied hundredfold. They still need to be managed, but not necessarily in controlling or confrontational ways.

Due to physiological changes most teens will revert straight to their reptilian brains when they feel threatened or experience angry, aggressive discipline. They will fight you all the way, or escape conflict by going to their rooms or withdrawing into themselves. Better to manage like a cat so they hear your message rather than pick up your vehemence.

Finding your inner cat

We all have some cat and dog in us. It’s just a matter of accessing those parts and bringing them out when we need them. The cat is the credible side we all have, but find difficulty accessing. It is always expressed through your non-verbals – that is, your tone of voice, your posture and your head.

A cat speaks with a flat, clipped voice. His or her head is very still and body upright and confident. The quickest way to access your inner cat is to speak with you palms facing the ground. You can try this now. Stand up with both hands in front of you with your palms facing the ground. Now start speaking. You’ll find you’ll naturally speak like a cat – clipped voice, still head and body and more serious expression. This is your credible (and calm) side.

When you speak from your cat side people will usually believe what you have to say. It gives you authority. Australia’s foreign minister Julie Bishop is a good example of using cat behaviour. Like her or loathe her you can’t deny she has authority. That’s because she accesses the cat side of her nature in public.

You manage a teen like a cat by speaking calmly, quietly and staying still when you speak. Cats will also withdraw eye contact rather than stand and argue so look away or respectfully walk away rather than become involved in argument.

Cats also look for ways to manage visually (look away to indicate not arguing) or kinaesthetically (a touch on the shoulder, move close and whisper) rather than repeat themselves. If they do repeat themselves they are more likely to lower their voice than raise it to get attention. These cat behaviours work well when managing teens.

Using your inner dog

We also have a dog side to our nature. This is the approachable, conversational, relationship-building side. When you access this side you’ll speak with lots of inflection in your voice.
Your head will bob up and down. You’ll probably lean forward as you speak and you’ll smile a lot. The quickest way to access your dog nature is to speak with your palms up. You can try it now. Stand up; put your hands out with your palms up and start speaking. You should notice a big difference in how you deliver your message from when you spoke with palms facing down. If not, alternate speaking with palms up and down until you see a difference.

The dog side of our natures is what many of us feel more comfortable with. If you are in a management position there is a fair chance that you spend more time accessing your cat than your dog. Although effective managers will move seamlessly between the two accessing their dog when networking and relationship-building then finding their cat for negotiations or when making decisions.

Actor Hugh Jackman is an example of a public figure who is dog-like as he usually speaks with lots of cadence in his voice, a big smile and open body language. However, I’ve seen him switch to cat mode in interviews when he talks about something serious. He will invariably speak quietly, calmly and his head will stay very still. We believe him when he speaks. He’s no lightweight. It’s his ability to switch from cat to dog and back again that makes him so charismatic.

**Bringing cat and dog to your parenting**

From experience I’ve found that effective parents nuanced their communication. That is, they alter their style to suit the situation rather than let their moods dictate their communication styles. This is not necessarily conscious. However do it often enough and switching from cat to dog and back again becomes a habit.

My challenge for you is to bring your cat to the table when you want to manage teenagers and access your dog side when you encourage them, build relationships and listen to them.

**Get your cat and dog wrong and you’ll be ineffective. Manage like a dog and you’ll do one of three things:**

1. Whine at your kids
2. Use an angry voice
3. Do nothing because you don’t want to offend them.

Build relationships like a cat and you’ll be distant, stiff and unapproachable. Get the mix right and you’ll be able to give your young person exactly what they need. That is, the leadership and safety that cats provide and the nurturance and encouragement that comes naturally to dogs.

So does the cat side or the dog side come more naturally to you? Think about it. When you discover what you default to then you need to be aware of two things. First, you will need to work a little harder to access the other side. Second, make sure you don’t rely on one side of your nature to do the work in your communications with your young people. If you do then you will more than likely either manage or nurture well but rarely do both well. However get the mix right and your parenting (or leading of any group of people) and you’ll have discovered the key to charismatic parenting and leadership.

‘Manage like a cat, nurture like a dog.’
Who would have thought it’s that simple!